

Cabinet Member Decision Notice

Report to / Notice of:	CABINET MEMBER FOR	Decision number:	PH75/2012
Earliest date for decision:	5TH JULY 2012		

PROGRESS HOUSE DATA CENTRE MODERNISATION AND RE-LOCATION TO THE CENTRAL BUSINESS DISTRICT

1.0 Matter for consideration:

- 1.1 The development of the new Council offices means that it is necessary to relocate the Council's core Data Centre currently situated at Progress House. The new Data Centre will need to cater for the council's future computing power, storage and backup infrastructure including the hosting of over 200 business applications and 2500 virtual desktops. In order to support this work it will be necessary to appoint an external partner to assist the internal ICT team with appropriate solutions to meet the Council's future central computing provision.

2.0 Recommendation(s):

- 2.1 To approve the tendering and the negotiation of a contract for provision of services and hardware infrastructure to meet the above requirements.

To approve the use of (EU compliant) Government Procurement Office frameworks for this contract.

3.0 **Category grouping:** Corporate/Strategic

4.0 Council Priority :

Deliver quality services through a professional, well-rewarded and motivated workforce

5.0 Information

- 5.1 The Council will leave Progress House and therefore a new Data Centre will be required at the new Council Offices by April 2014.

The New Data Centre will need to cater for the Council's future computing power, storage and backup infrastructure including the hosting of over 200 business applications and 2,500 virtual desktops.

The Council existing core data centre hardware is rapidly approaching the end of its supportable life. It is key to the operation of the Council's IT and telecommunications services and need to be refreshed in order to avoid a significant impact on the Council day to day business.

This project is a significant risk since nearly all employees and departments deliver their services through some or part of the Data Centre infrastructure.

- 5.2 Does the information submitted include any exempt information? NO

6.0 Legal considerations:

- 6.1 It is anticipated the value of this contract will exceed the EU threshold and therefore will need to be compliant with EU procurement rules.

7.0 Human Resources and Equalities considerations:

- 7.1 Improvement opportunities identified through the assessment may impact upon the future staffing structure of the ICT Service.

8.0 Financial considerations:

- 8.1 The costs of the commission will be met from existing expenditure on data centre services and the Council's Capital Programme for the new office development.

9.0 Performance management considerations:

- 9.1 None

10.0 Risk management considerations:

- 10.1 Using the Government Procurement Office Framework will help to minimise risks due to suppliers on this framework already having been through a rigorous process to gain accreditation to supply services via this route. This is a complex set of requirements thwart with risk and it is essential a partner with strong record of success in this area is selected. Risk will be integrated as part of the overall approach to project management. The appointment of a specialist service provider will help minimise risk.

11.0 Relevant Officer:

11.1 Carl Baker, Assistant Chief Executive Organisation, Property and Information Technology.

12.0 Relevant Cabinet Member

12.1 Councillor S. Blackburn,

13.0 Consultation undertaken:

13.1 None

14.0 Background papers:

14.1 None

15.0 Key decision information:

15.1 Is this a key decision? NO

15.2 If so, Forward Plan reference number: N/A

15.3 If a key decision, is the decision required in less than five days? NO

15.4 If **yes**, please describe the reason for urgency:

16.0 Recommendations

16.1 Reasons for recommendation(s):

To provide sufficient lead time to plan the relocation of the data centre from Progress House to the new Council offices. To refresh essential core hardware before it reaches the end of its supportable life.

16.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? NO

16.2b Is the recommendation in accordance with the Council's approved budget? YES

16.3 Other alternative options to be considered:

None, if the procurement procedure is not started there would be risk management

issues.

17.0 Call-in information:

17.1 This decision will be subject to the call in process. NO
Are there any grounds for urgency which would cause this decision to be exempt from the call-in process?

17.2 If **yes**, please give reason:

TO BE COMPLETED BY THE PROPER OFFICER

18.0 Scrutiny Committee Chairman (where appropriate):

Date informed: N/A Date approved: N/A

19.0 Declarations of interest (if applicable):

19.1 None

20.0 Executive decision:

20.1 The Executive agreed the recommendations set out in the report namely:

The Leader of the Council agreed the recommendation as outlined above namely: 1. To approve the tendering and the negotiation of a contract for provision of services and hardware infrastructure to meet the above requirements. 2. To approve the use of (EU compliant) Government Procurement Office frameworks for this contract.

20.2 **Date:** 5th July 2012

20.3 Reason(s) for decision:

To provide sufficient lead time to plan the relocation of the data centre from Progress House to the new Council offices. To refresh essential core hardware before it reaches the end of its supportable life

21.0 Date of publication: 5th July 2012

22.0 Call-in:

22.1

23.0 Notes:

23.1